

12.0 Charges Policy

12.1 Sessions / Hours – Early Years Entitlement Funded Sessions and Additional Hours / Sessions

Wembury Pre-School is open 08.00-17.00 Monday to Thursday and 8.00-16.00 on Friday, during term-time only.

- a) We offer sessional bookings giving greater flexibility to parents. We require agreed sessions to be set out in a Parent/Provider Contract.
- b) Funding can be used across the full day (maximum of 9 hours can be claimed in a day) and can be split across the allocated sessions below (with no gaps during any part of the day):

08.00 – 08.30	Breakfast Club	12.00 - 12.30	Lunch Session
08.30 – 09.00	Breakfast Club	12.30 – 15.00	Core Session
09.00 – 11.30	Core Session	15.00 – 16.00	After School Club
11.30 – 12.00	Lunch Session	16.00 – 17.00	After School Club

Early Years Entitlement Funding

We offer funding term-time only. Your weekly entitlement will be available for 15/30 hours a week as appropriate. You can access this in the following way:

- a) Funding will be deducted from the days/hours you require before we make charges for additional sessions.
- b) Funding is available for all our sessions, and you have the option to purchase additional sessions.

Additional Hours / Sessions

- a) Hours that exceed the weekly entitlement will be charged at an hourly rate as follows:

Age of child	Hourly rate charges
Age 3 & 4	£7.50
Age 2	£8.50

The hourly rate charged for fees will change from the start of the term following the child's birthday.

b) Additional sessions are available at fixed prices as follows:

Age of child	Hourly rate charges
Age 3 & 4	£7.50
Age 2	£8.50

The hourly rate charged for fees will change from the start of the term following the child's birthday.

All sessions include breakfast/morning snack/after school snack.

Non-Attendance

Sessions that are booked and not attended will use the funding allocated and fees for these sessions will be charged. This is due to fixed financial commitment.

12.2 Meals / Snacks / Consumable / Uniform Charges

Please see our 'Food brought in from home and healthy eating' policy with guidance on foods for snacks and packed lunches.

Snacks

Wembury Pre-School provides all snacks free of charge. You may provide a snack for your child, as long as it meets the allergen guidelines set out in our "Food brought in from home and healthy eating" policy.

Meals

Parents have to provide lunch for their child; either as a packed lunch brought in from home or a school dinner purchased with school dinner tickets from Wembury Pre-School. Packed lunches must comply with the allergen guidelines found in our "Food brought in from home and healthy eating" policy.

School dinner tickets cost £16.80 for a book of 5 meal tickets (£3.36 per meal). Each ticket provides one standard 2 course meal provided by Aspen's, who are contracted by Wembury Primary School.

Consumables

At Wembury Pre-School we ask parents to provide nappies, barrier cream and suncream for their child, if they require them.

All other consumables are provided free of charge.

Pre-School Uniform

Wembury Pre-School has a uniform which consists of a T-Shirt, Sweat-Shirt and Book bag, which is available from the Pre-School office. If you would like to discuss the purchase of uniform, please contact the Pre-School office. Current prices (October 2025) are:

£7.00 T-Shirt £10.00 Sweat-Shirt £9.00 Book bag

12.3 Additional Activities / Trips

Activities

Wembury Pre-School provides the following activities free of charge to all children attending the core session in which they take place:

Argyle Community Trust Sports Activity Session - weekly for one hour.

Forest School Sessions at our Forest School site, on the grounds of Wembury Primary School – ad-hoc

Trips

Organised trips can be attended at the discretion of the parent and on completion of a consent form and payment of a charge calculated per child/adult to cover the entrance fee, and travel costs if applicable.

12.4 Other Charges

Late pick-up charge

In the event of late collection of your child, we reserve the right to charge a late pick-up fee of £20.00 for the first 15 minutes and £10 for every five minutes thereafter.

Late payment charge

Fees must be paid by the “Pay By” date on the invoice. Any payments not made by this date will automatically incur a “Late Payment Charge” of £20.00.

12.5 Help with Childcare Costs

If you are in receipt of Universal Credit, you may get help with fees for Additional Hours/Sessions. Universal Credit will not contribute towards any Chargeable Extras.

If you are eligible for Tax-Free Childcare this can save you 20% on your fees for Additional Hours/Sessions and Chargeable Extra's.

Visit [Homepage | Best Start in Life](#) to see what help may be available for you.